

SCHOOL VISITS REGISTRATION TEACHERS MANUAL

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1.1 WHAT IS WORLDSKILLS ABU DHABI 2017?

The **biggest skills competition in the world** is coming to Abu Dhabi

WorldSkills is a celebration of excellence where young experts from across the globe compete to be the best in the world at their chosen skill. The Competition takes place in a different country every two years and 2017 marks the first time the event will be held in the Middle East North Africa (MENA) region.

WorldSkills Abu Dhabi 2017 is **held under the patronage of His Highness Sheikh Mohamed bin Zayed Al Nahyan**, Crown Prince of Abu Dhabi and Deputy Supreme Commander of the UAE Armed Forces. Over 1,300 competitors from 77 Member countries will compete in **51 skill competitions** – from Aircraft Maintenance and Robotics to Fashion Technology and Graphic Design.

WorldSkills Abu Dhabi 2017 aims to inspire young people to study vocational skills for entrepreneurship or for their career.

The **competition will take place between 15 and 18 October at ADNEC** (Abu Dhabi National Exhibition Centre). Admission is **free** but **registration is required** for school groups.

Learn more watching [this video!](#)



1.2 WHY SHOULD MY STUDENTS GO TO THE COMPETITION?

WorldSkills Abu Dhabi 2017 will provide students the opportunity to learn more about possible careers they may have never heard of before.

As well as watching the best competitors in the world, students will have the opportunity to test themselves and try a variety of skills.



Many of the competitions demonstrate to students how lessons they learn in the classroom are applied in the workplace.

To see previous editions, you can watch [this video](#) about The UK Skills Show.

1.3 WHAT CAN MY STUDENTS DO THERE?

- 🌍 **Be inspired:** Watch peers from around the world compete at an expert standard
- 🌍 **Talk to experts:** Meet representatives from leading national and international companies
- 🌍 **Try a Skill:** Get hands-on experience with a series of 5-10 minute interactive activities representing each skill. Students will be able to test their aptitude and discover a range of career options
- 🌍 **Discovery Labs:** Solve a problem with your classmates in 30-minute, student-centered, inquiry-based learning activities led by experienced professionals and designed for groups of up to 26 students
- 🌍 **Careers Advice:** College advisors and industry professionals will be available in each sector to talk through education and career pathways with interested students



2.1 WHY YOU NEED TO REGISTER

- 🌍 To visit WorldSkills Abu Dhabi 2017, **advance registration is mandatory** to help us manage numbers and ensure we plan for the best experience
- 🌍 **No registration = no access to the venue**
- 🌍 The school coordinator will be **responsible for the registration of the school visit** with regards to any communication from WorldSkills Abu Dhabi 2017, filling the form, booking the slot, and arranging the visit following the organizer information
 - 🌍 Multiple registrations are possible by filling multiple forms
 - 🌍 Arrival on time is a must, otherwise groups can be rejected or endure long waiting times
 - 🌍 Kindly ensure all registration details are as accurate as possible as this will limit other bookings and will influence the logistics on the day of the visit

2.1 WHAT INFORMATION YOU NEED TO PROVIDE

During this stage, you will need to provide the following details:

- 🌍 Contact details of WorldSkills Abu Dhabi 2017 school visits coordinator
- 🌍 The date you would like to visit the competition
- 🌍 Number of students and breakdown of boys and girls within the group
- 🌍 The grade of your students
- 🌍 Amount of supervisors per group registered
- 🌍 Name and email of your school principal

2.3 WHAT IS THE PROCESS?

1 Proceed with registration via the following link: <https://worldskillsabudhabi2017.eventadv.com/school-visits>

15 - 18 October 2017 | Abu Dhabi National Exhibition Centre (ADNEC), UAE

worldskills Abu Dhabi 2017

SCHOOL VISITS REGISTRATION

Account Details | Student Group | Registration Complete

Dear teacher / supervisor, thank you very much for showing interest in visiting WorldSkills Abu Dhabi 2017 with your students. Advance registration is mandatory and availability is on a first come, first served basis.

Please fill out this form and book your preferred slot. It will take you just few minutes!

For further information about the event, visit our [website](#) and social media channels @WorldSkillsAD.

We look forward to seeing you in October!

Account Details

Emirate* < Select Emirate >

Education Entity* < Select Education Entity >

School* < Select School >

If your school is not listed, please, contact your education entity.
Please note if you would like to book more than one visit, you will need to complete a new registration for each visit.

School Location

How did you hear about WSAD2017?* < Select Referrer >

WORLD SKILLS ABU DHABI 2017 SCHOOL VISITS COORDINATOR

Each School Visits Coordinator will be responsible for their group's registration, which includes teachers and supervisors accompanying the students during the visit.

Step 1: Account details

Select your education entity, emirate, school and provide your details as well as your principal's email.

Step 2: Student group

Provide details about your group (number of students) and select your preferred slot to visit the event as well as your transport provider.

Step 3: Registration Complete

- Please provide accurate data.
- Your username and password will be used closer the event to provide further information about your visit. as well as to receive information from WorldSkills Abu Dhabi 2017 (ex. registration update, transport, the visit, etc.).

2.3 WHAT IS THE PROCESS?

- 2 Once registration is completed, you will receive an email confirming your request



Dear :

Thank you for registering for the WorldSkills Abu Dhabi 2017 event.

Your registration has been successfully received and is currently being processed.

You will hear back from us soon with an update on your registration status. In the meanwhile, we would like to invite you to visit our [website](#) and follow us in our social media channels.



Many thanks!
The WorldSkills Abu Dhabi 2017 team



2.3 WHAT IS THE PROCESS?

- 3 The WorldSkills Abu Dhabi 2017 team will revise your request and will send you a **confirmation, rejection or change in slot** email.

Confirmation email



Dear :

WorldSkills Abu Dhabi 2017 is pleased to inform you that your registration has been confirmed.

We will contact you closer to the event to provide further information about your visit.

In the meantime, we invite you to visit our [website](#) and follow us on social media @WorldSkillsAD



Many thanks!
The WorldSkills Abu Dhabi 2017 team

Rejection email



Dear :

WorldSkills Abu Dhabi 2017 regrets to inform you that your registration has been rejected.

Please contact your education entity if you require further feedback.

Many thanks for your understanding.



Many thanks!
The WorldSkills Abu Dhabi 2017 team

Change in slot email



Dear :

WorldSkills Abu Dhabi 2017 is pleased to inform you that your registration has been approved. However, after discussing with your education entity, a new date/slot has been suggested.

Should you have any questions about the new suggested date and time, please contact your education entity.

We will be in touch closer to the event to provide further information about your visit.

In the meantime, we invite you to visit our [website](#) and follow us on social media @WorldSkillsAD.



Many thanks!
The WorldSkills Abu Dhabi 2017 team

2.3 WHAT IS THE PROCESS?

- 5 Closer to the event, you will be able to access your registration (using username and password) to provide and receive further details about your visit to WorldSkills Abu Dhabi 2017.

Meanwhile, for any additional information about the competition or the skills we invite you to visit our [website](#) and follow us on social media.



@WorldSkillsAD (www.twitter.com/WorldSkillsAD)



@Worldskillsad (www.facebook.com/worldskillsad/)



@Worldskillsad (www.instagram.com/worldskillsad/)



@Worldskillsad

2.4 FAQ – FREQUENTLY ASKED QUESTIONS

What is the maximum number of students a school can bring?

The maximum booking number per time slot is 300 students. If you would like to bring more students kindly fill out a new form.

Can we make further changes once the registration is submitted?

Some changes will be possible but kindly note this will require a new approval of your booking.

How do we register if we want to visit multiple times or bring different grades?

You can register the same school multiple times by filling a new form for each visit. The same applies when booking for different grade groups (you will need to complete different forms).

How many supervisors should accompany the students?

Kindly follow the regulations of your education entity regarding the numbers of supervisors required per 10-25 students.

2.4 FAQ – FREQUENTLY ASKED QUESTIONS

Is there any additional information we need to provide at a later stage?

In September, supervisors' details and student names will be requested for accreditation requirements for the event.

How do I organize transportation for the event?

The transportation should be arranged by the schools with their own transport company. Please plan in advance.

Is there any specific day dedicated for girls only?

WorldSkills Abu Dhabi 2017 is an international event and the venue will be open all days. However, public education entities suggest schools to register girls visits on the first and last days.

Who do I contact if my school is not listed in the registration portal?

Kindly contact your education entity if you cannot find your school name in the registration portal. They will provide it to the organizer and we will add it to facilitate your registration.

THANK YOU!

See you between 15 and 18 October
2017 in ADNEC!

